



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Hunter Taylor
Vice-Chairman
Alton

Richard Burchell
Clerk
Gilmanton

Commission Meeting Minutes November 16, 2016

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

Minutes: M/Taylor, S/Burchell to approve the minutes of 11/2/16. Unanimous. **Motion passed.**

Calendar: The calendar was reviewed.

Ratification of Documents Previously Signed: M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

Document Date	Document
11/2/2016	Payroll & A/P Manifest
11/2/2016	Transfer Request 2016.52-2016.53
11/9/2016	Payroll & A/P Manifest

RFP Sheriff Rooftop unit: Commissioner DeVoy opened the bids received. The following companies submitted bids: Eckhardt & Johnson, Control Systems HVAC, Denron, Granite State Plumbing & Heating and Mechanical Construction Services. They will be reviewed by Facilities Manager Dustin Muzzey who will make a recommendation to the board.

RFP NH Solid waste & recycling services: Commissioner DeVoy opened the bids received. The following companies submitted bids: Casella Waste Systems and Waste Management.

Transfer Requests: The Commissioners reviewed and discussed each of the transfers. The following motions were made and passed.

1. #2016.54 M/Taylor, S/Burchell. Unanimous.
2. #2016.55 M/Taylor, S/Burchell. Unanimous.
3. #2016.56 M/Taylor, S/Burchell. Unanimous.

Letter Semi-annual DOC tour: Commissioner DeVoy read the letter. One minor change will be made to the letter.

Other: Commissioner Burchell inquired if the RFP for accounting services had been done. County Administrator Shackett stated it would be done for the next meeting.

Public Comment: There was no public comment.

Non-Public Session: The Commissioners went into non-public session per RSA 91-A:3, II (a). County Administrator Shackett called the roll: Burchell-Yes, DeVoy-Yes and Taylor-Yes. At 9:15 am the board entered non-public session.

Adjourn: The meeting adjourned at the conclusion of the non-public session.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant